



Course Syllabus

Training Presentation Skills

Duration – 1.5 days

The aim of this course is to give candidates the tools to be able to demonstrate their training/presentation techniques and skills for the delivery of a short presentation to other students, and reflect on own performance.

The programme is aimed at anyone who is responsible for teaching short sessions within their specialist subject area, or anyone who wishes to improve their communication skills or further develop their existing training skills.

By the end of the session candidates will be able to:

Day 1

- Match training sessions to the ability and needs of the students (Needs Analysis)
- Set SMART training objectives for any given session
- Demonstrate awareness of the factors that influence learning and accommodate and cater for different learning preferences styles
- Select appropriate training methods to meet students' needs.
- Consider the design, preparation, implementation of short training sessions.
- Design a brief lesson plan
- Design a short (15 min) presentation

Day 2

- Deliver a short (15 min) presentation to the group.
- Evaluate & feedback on the performance of others.
- Evaluate & reflect on own performance.
- Provide a brief action plan for improvement.

A certificate of Attendance will be awarded to all candidates who successfully complete this course

Next Step?

Contact our Learning & Development team at Aspen Wolf Ltd on 0191 581 1000 to discuss your specific training needs.